

EXPORT ATTENDANCE/TARDY INFORMATION – SECONDARY

Select all students

Choose Quick Export and copy the following fields:

LASTFIRST
grade_level
~(*DABS;yr)
~(PER.ATT;1;TAR)
~(PER.ATT;2;TAR)
~(PER.ATT;3;TAR)
~(PER.ATT;4;TAR)
~(PER.ATT;5;TAR)
~(PER.ATT;6;TAR)
~(PER.ATT;7;TAR)

Columns will be:

NAME – GRADE – ABSENCES – P1 TAR – P2 TAR – P3 TAR – P4 TAR – P5 TAR – P6 TAR –P7 TAR